



REPUBLIKA E KOSOVËS
REPUBLIKA KOSOVO / REPUBLIC OF KOSOVO
MINISTRIA E FINANCAVE – MINISTARSTVO FINANSJE – MINISTRY OF FINANCE



DOGANA E KOSOVËS
CARINA KOSOVA- KOSOVO CUSTOMS

Annex 1

Application for AEO Certificate (Referred to in Article 4 of AI)

Please refer to the explanatory notes when filling out the form

(1) Applicant

(2) Legal Status of applicant

(3) Date of establishment

(4) Address of establishment

(5) Location of main place of business

(6) Contact person (name, phone, fax, e-mail)

(7) Correspondence address

(8) Fiscal Number

(9) Legal registration number(s)

(10) VAT ID number(s)

(11) Requested type of certificate

- AEO – Customs simplifications
- AEO – Security and safety
- AEO – Customs simplifications/Security and safety

(12) Economic sector of activity

(13) Role(s) in the international supply chain

(14) Customs office(s) where related activities are carried out

(15) Border crossing information

(16) Simplifications or facilitations already granted, certificates mentioned in Article 2 of AI

(17) Office where customs documentation is kept:

(18) Office responsible for providing all customs documentation:

(19) Office where main accounts are kept:

(20)

Signed.....

Dated:..... Name:.....

Number of annexes:.....

Explanatory Notes

1. **Applicant:**
Enter the full name of the applicant economic operator.
2. **Legal status:**
Enter the legal status as mentioned in the document of establishment.
3. **Date of establishment:**
Enter – with numbers – the day, month and year of establishment.
4. **Address of establishment:**
Enter the full address of the place where your entity was established, including the country.
5. **Location of main place of business:**
Enter the full address of the place of your business where the main activities are carried out.
6. **Contact person:**
Indicate the full name, phone and fax numbers, and e-mail address of the contact person designated by you within your company to be contacted by the customs authorities when examining the application.
7. **Correspondence address:**
Fill in only in case it differs from your address of establishment.
- 8, 9 and 10. **Fiscal Number, Legal registration number(s) and VAT number(s) :**
Enter the required numbers.

The fiscal number is the tax payer identification number used from the Tax Agency of Kosovo in the administration of taxes system,
The Legal registration number(s) is (are) the registration number(s) given by the company registration office.
11. **Requested type of certificate:**
Make a cross in the relevant box.
12. **Economic sector of activity**
Describe your activity.
13. **Role(s) in the international supply chain**
Describe the role(s) the economic operator actually cover in the supply chain (i.e. exporter, importer, carrier, customs agent, etc.)

13. **Member States, where customs related activities are carried out:**

Enter the relevant ISO alpha-2 country code(s).

14. **Border crossing information:**

Indicate the names of customs offices regularly used for border crossing.

15. **Simplifications or facilitations already granted, certificates mentioned in Article 2 of AI:**

In case of simplifications already granted, indicate the type of simplification, the relevant customs procedure, and the authorization number.

In case of facilitations already granted, indicate the number of the certificate.

In case the applicant is the holder of one or more certificates mentioned in Article 2, indicate the type and the number of the certificate(s).

16, 17 and 18. **Offices for documentations/main accounts:**

Enter the full addresses of the relevant offices. If the offices have the same address, fill in only Box 16.

19. **Name, date and signature of the applicant:**

Signature: the signatory should add his capacity. The signatory should always be the person who represents the applicant as a whole.

Name: name of the applicant and the stamp of the applicant.