

CONTRACT NOTICE

☐ WORKS

☒ SUPPLIES

☐ SERVICES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 12.03.2021

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|-----------------------|-------------------------|
| Procurement No | 201 13300-21-1104-1-1-1 |
| Internal No | 201.133.21.011.111 |

This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English



SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

| | | |
|--|---------------------------|--|
| Official name: Dogana e Kosovës | | |
| Postal address: Rr. "Rexhep Krasniqi", Lagjja Kalabri | | |
| Town: PRISHTINË | Postal code: 10000 | Country: Kosovo |
| Contact point(s): Arbëresha Osmanaj | | Telephone: + 383 (0) 38 540 797 |
| Email: prokurimi@dogana-ks.org | | Fax: + 383 (0) 38 540 797 |
| Internet address (if applicable): www.dogana-ks.org | | |

 Yes ☐ No ☒

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

 Yes ☐ No ☒

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex:

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

| | | |
|---|--|--|
| II.1.1) Contract title attributed by the contracting authority: “Supply with shoes and fluorescent vests for KC personnel” | | |
| II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)</i> | | |
| <input type="checkbox"/> Works | <input checked="" type="checkbox"/> Supplies | <input type="checkbox"/> Services |
| <input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means, of work, corresponding to the requirements | <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Rental <input type="checkbox"/> Hire purchase <input type="checkbox"/> A combination of these | |
| Main site or location of works or main place of delivery or main place of performance Customs Directorate. Kalabri neighbourhood, Str. “Rexhep Krasniqi” 10.000 Pristine, Republic of Kosovo. | | |
| II.1.3) The notice involves The establishment of framework agreement <input checked="" type="checkbox"/> | | |
| II.1.4) Information on framework agreement (if applicable): Framework agreement with single operator <input checked="" type="checkbox"/> Framework agreement with several operators <input type="checkbox"/> Execution of the Contract: Call offs/Place Orders <input checked="" type="checkbox"/> Subsidiary Contracts/Mini-competition <input type="checkbox"/> Duration of framework agreement: in months 36 | | |
| II.1.5) Short description of the object of the contract The contract subject is supply with shoes and fluorescent vests for Kosovo Customs personnel, as per items identified in the technical specification of this tender dossier Part 1 and 2 (for more information please refer to Annex 1 of this tender dossier). | | |
| II.1.6) Common Procurement Vocabulary classification (CPV) 19300000-9 | | |

II.1.7) Variants are acceptedYes ☐ No ☒**II.1.8) Division into lots**Yes ☒ No ☐*If yes, tenders may be submitted for (tick one box only)*☐ one lot only ☒ all lots**II.1.9) Information about lots (if applicable)**

| Lot no | Lot title | Short description |
|-----------------|--|--|
| Group 1. | Supply with shoes for Customs staff | The contract subject is supply with shoes for Kosovo Customs personnel, as per items identified in the technical specification of this tender dossier Part 1 (for more information please refer to Annex 1 of this tender dossier). |
| Group 2. | Supply with fluorescent vests | The contract subject is supply with fluorescent vests for Kosovo Customs personnel, as per items identified in the technical specification of this tender dossier Part 2 (for more information please refer to Annex 1 of this tender dossier). |

The maximum number of Lots that may be awarded to one Economic Operator is: 2**II.1.10) Estimated contract value: 286,840.00****II.2) QUANTITY OR SCOPE OF THE CONTRACT****Total quantity or scope (including all lots and options if applicable)**

**- Men shoes spring summer - pair 906; Men shoes fall winter - pair 906; - Women shoes spring summer - pair 260; Women shoes fall winter - pair 260; and
Fluorescent vests - pcs 350**

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months or days (from the award of the contract)

or

Starting

Completion

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes ☒ No ☐

If yes, amount of performance security EUR or **The amount of the Performance Security is 10 % of contract's value, for a validity period of 37 months (Lot 1 and 2) % of contract value.**

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)

a. a clear statement that all members of the group are jointly and severally liable for the contents of the group's tender and, in the event the group is awarded the contract, the performance of the contract; b. Submit a signed statement from each of the members, confirming their participation in the group and that they are not participating singularly and or in any other group taking part in the same procurement procedure; c. A statement signed by all members of the group authorising the lead partner to act on behalf of the group; d. Each member of the group shall get registered in electronic platform. However, this request shall be determined in Tender' File. (Advanced Electronic Signature is not obligated until the official announcement by KRPP); e.

All members of such group must be adoptable and will offer evidence over their adoption, as mentioned in paragraph 6.4 of this FDT. f. If you submit the tender as a group EO, then each member of the group shall be registered in the electronic platform prior to submitting the tender and to present as a group EO when submitting the tender in the electronic system. Required declarations under (a), (b) and (c), can be included in one document.

III.1.3) Other particular conditions to which performance of the contract is subject

Yes ☐ No ☒

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements:

Documentary evidence required:

a. Declaration under oath that the bidder fulfils the requirements for competition according to Public Procurement Law, Article 65 using the form in Annex 2;

Declaration under oath signed and stamped;

b. A certificate signed by Tax Administration of your country of establishment confirming that you are not late for taxpaying, certificate shall be not older than 90 calendar days since the date of the opening of this activity; and

b. A certificate signed by Tax Administration;

c. A certificate from the "court registry" or, in absence of this, an equivalent document issued by a competent court authority or administrative authority of the foundation country that verifies that the economic operator has the right to participate in the procurement activity and that toward him there is no any circumstance specified by Article 65, paragraphs 3.1, 3.3, 3.4, 3.5, 3.6, 4.1, 4.2 and 4.4 of PPL. Clarification Evidences related to the requests of the acceptability as on section B and C, will be required only by bidder which authority aims to sign a contract with. Those documents shall be delivered from

c. A certificate from the "court registry";

| | |
|--|---|
| the bidder before giving the contract. In case of failure of the deliverance of this document, the tender in question will be declined. | |
| III.2.2) Professional Suitability: a. Registration as economic operator in professional, commercial register and or the register of enterprises in your place of foundation; and b. VAT Registration. | <i>Documentary evidence required:</i> a) A document issued by corresponding public authority in the place of economic operator foundation on behalf of whom is evidenced the registration of economic operator in that place (The copy of the business certificate); and b) A copy of VAT certificate. |
| III.2.3) Economic and financial capacity | <i>Documentary evidence required:</i> |
| III.2.4) Technical and professional capacity a. Minimum 3 contracts accomplished in the past three years from the date of publication of the contract notice (Lot 1); b. The EO shall have available at least five tailors shoemakers and suitable machinery for sewing which fits the form and the content of requests as in Technical Specification (Lot 1); c. Physical sample for each item as per parts you bid on (Lot 1 and 2); d. Testing report for each item for the submitted sample as specified in Annex 1. The testing report shall be completed in laboratory, which is certified as per ISO 17025 2005 or 17025 2006. Along with testing reports, a copy of the certificate of accreditation of the laboratory with standard ISO 17025 2005 or 17025 2006 (Part 1 and 2). Explanation Besides these two versions, another version can be also ISO 17025 2017. | <i>Documentary evidence required:</i> a. A list that shows main relevant supplies of the EO in the past three years from the date of publication of this contract notice which specifies the products included, the contracting amount, the date and recipient certificate of admission, and to this list the following shall be attached as proof - when the supply is done for a public authority in Kosovo or another country, as a proof for this delivery the copy of the certificate shall serve (certificate, recipient report or reference) issued or co-signed by such authority; and - when the supply is done for a private buyer, as proof for this delivery shall serve the copy of any document signed by the buyer and registration of such delivery (Lot 1) b. A report on description of technical and human resources of the economic operator including the technical staff such as tailors and equipment that are related to manufacturing of these products (Lot 1); c. Delivery of physical samples of offered products, where the EO shall submit the samples as per the required description per each item for the part they bid on (Part 1 and 2). The EO is obliged to submit the samples physically prior to tender opening, by marking each sample per item number they have a bid on. d. Copies of testing reports for each item from the part you bid on and copy of the certificate from a valid laboratory for the period of reports release. |

| | |
|--|---|
| e. The Economic Operator must prove being authorized by the manufacturer authorized distributor of the manufacturer to sell the products as per this tender (mandatory for EO's who are not uniform manufacturers) - Lot 1 | Authorization from the manufacturer authorized distributor for sale of the manufacturer (Lot 1); |
| f. The manufacture must be certified as per EN ISO 9001 2015 (Quality Management System) - Part 1 | f. Copy of the manufacturers certificate as per EN ISO 9001 2015 (Quality Management System) - Part 1 |

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

| |
|---|
| <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>III.3.1) Execution of services is reserved to a particular profession</p> <p><i>If yes, reference to the relevant law, regulation or administrative provision</i></p> |
| <p>III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> |

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

| | |
|--|--|
| IV.1.1) Type of Procedure | |
| <input checked="" type="checkbox"/> Open | |
| <input type="checkbox"/> Restricted | |
| <input type="checkbox"/> Competitive Negotiated | |
| <input type="checkbox"/> Price Quotation | |
| <p>IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>)</p> <p>On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:</p> | |
| <p>IV.1.3) Reduction of number of the operators during the negotiations (<i>competitive negotiated procedure</i>)</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Conduct the negotiations in successive stages in order to reduce the number of the tenders</p> <p>The Contracting Authority will award the contract based on the initial</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>tenders without negotiations</p> | |
| IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is | |
| IV.1.5) Information about electronic auction | |

Electronic auction will be used: Po ☐ Jo ☒

Additional information about electronic auction:

IV.2) AWARD CRITERIA

☒ Lowest price

or

☐ The most economically advantageous tender in terms of

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract

Yes ☐ No ☒

If yes,

Prior Indicative Notice: of

Other publications (*if applicable*):

of

of

Yes ☐ No ☒

Payable documents

If yes, price EUR

Terms and method of payment:

IV.3.2) Time limit for receipt of *tenders / applications*:

date 27.04.2021 *time* 14:00:00 *place* <https://e-prokurimi.rks-gov.net>

IV.3.3) Time limits is shortened for submission of *tenders / applications*: Yes ☐ No ☒

If yes, provide justification:

IV.3.4) Is tender security needed:

Yes ☒ No ☐

If yes, the value of tender security The tenderer has to post a tender security only for a first part.

The Tender Security amount is 2,798.40 euro for the first part, for a period of validity of 120 days or 4 months starting from the opening date of this tender.

Validity of tender security in days 120 or months

IV.3.5) Tender validity period: Until: date: days 90 or months

IV.3.6) Tender opening meeting:

date 27.04.2021 time 14:00:00 place Procurement Office – Kosovo Customs Address Kalabri neighbourhood, Str. “Rexhep Krasniqi” 10.000 Pristine, Republic of Kosovo.

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: [such as pre-bid conference, site visit etc]

For the needs of tender evaluation, physical samples as per the required description on Technical Specification for each type of item per parts you bid for, must be delivered personally prior to the deadline of delivering tenders in the CA address as in article 1.1 of TDS. If you decide to deliver the samples on the last day of tender delivery on date 27.04.2021, the physical samples must be delivered before 14 00 hrs, venue Procurement Office - Kosovo Customs, Address Kalabria neighbourhood, Str. Rexhep Krasniqi 10000 Prishtina, Republic of Kosovo. The uniform sample items must be closed in a cardboard box or bags that only shows a. The address of the venue for samples delivery; b. Procurement Number; d. The type of items delivered with their exact quantity; e. The name and address of the bidder.